

The book was found

# Getting Things Done: The Art Of Stress-Free Productivity By David Allen - Book Summary

book(summary)

by david allen

**getting things done**

(flash)books



## Synopsis

Since it was first published almost 15 years ago, David Allen's *Getting Things Done* has become one of the most influential business books of its era and the ultimate book on personal organization. "GTD" is now shorthand for an entire way of approaching professional and personal tasks and has spawned an entire culture of websites, organizational tools, seminars, and offshoots. Allen has rewritten the book from start to finish, tweaking his classic text with important perspectives on the new workplace and adding material that will make the book fresh and relevant for years to come. This new edition of *Getting Things Done* will be welcomed not only by its hundreds of thousands of existing fans but also by a whole new generation eager to adopt its proven principles.

## Book Information

Audible Audio Edition

Listening Length: 22 minutes

Program Type: Audiobook

Version: Unabridged

Publisher: FLASHBOOKS, LLC

Audible.com Release Date: March 3, 2016

Language: English

ASIN: B01COPYF9U

Best Sellers Rank: #192 in Books > Audible Audiobooks > Nonfiction > Study Aids #359 in Books > Self-Help > Time Management #2717 in Books > Audible Audiobooks > Health, Mind & Body > Self-Help

[Download to continue reading...](#)

*Getting Things Done: The Art of Stress-Free Productivity* by David Allen - Book Summary Summary of *Getting Things Done: The Art of Stress-Free Productivity* (David Allen) Cheat Sheet: Master *Getting Things Done*...In 2 Minutes - The Practical Summary of David Allen's Best Selling Book Summary David Allen's *Getting Things Done* Tame Your Gmail in 5 Easy Steps with David Allen's GTD: 5-Steps to Organize Your Mail, Improve Productivity and Get Things Done Using Gmail, Google Drive, Google Tasks and Google Calendar *Getting Things Done: The Art of Stress-Free Productivity* Time Management: Guide to Time Management Skills, Productivity, Procrastination and *Getting Things Done* (time management, procrastination, productivity, ... successful people, efficiency, schedule) OneNote: OneNote User Guide to *Getting Things Done*: Setup OneNote for GTD in 5 Easy Steps (OneNote & David Allen's GTD (2015)) OneNote: OneNote Essential User

Guide to Getting Things Done on OneNote: Setup OneNote for GTD in 5 Easy Steps (OneNote & David Allen's GTD (2015)) Daily Routine Makeover: Guide To Focused Action, Productivity Hacks, Stress-Free Performance - Get Things Done In Less Time Evernote for Your Productivity - The Beginner's Guide to Getting Things Done with Evernote or How to Organize Your Life with Notetaking and Archiving: ... Evernote Bible, Evernote Notebook) Wheat Belly Diet For Beginners: Grain-Free, Wheat-Free, Gluten-Free Cookbooks and Recipes For Weight Loss Plans and Solutions Included! (Wheat Free Grain Free Gluten Free Weight Loss Diet) (Volume 1) Debt Free for Life: The Ultimate Guide to Get Out of Debt (FREE Bonuses Included) (Debt, Debt Free, Debt Free Forever, Debt Free for Life, Debt Free for Good, Debt Management, Get Out of Debt) Summary - StrengthsFinder 2.0: By Tom Rath - A Chapter by Chapter Summary (StrengthsFinder 2.0: Summary - Paperback, Audiobook, Audible, Book) DIY Projects: Save Time & Money Maintaining Your Home With Simple DIY Household Hacks, Home Remedies: Increase Productivity & Save Time with Frugal Living ... And Organizing, Increase Productivity) Coffee Designs: Take a Coffee Break! 50 Amazing Coffee And Superfood Patterns for Stress Free (Coffee Designs, Superfood Patterns, Stress Free) Mandala Adult Coloring Book Stress Relieving Patterns Relaxation: coloring book for Adult and grown ups, Anti-Stress Art Therapy, Stress Relieving Flower Patterns Creative Oceans Coloring Book: Adult Coloring Book of Stress Relief Sea Animal Patterns and Designs (Ocean Coloring Book, Lost Ocean, Stress Relief Coloring Book, Anti Stress Coloring Book) (Volume 1) To-Do List Makeover: A Simple Guide to Getting the Important Things Done (Productive Habits Book 2) MAKE IT HAPPEN in Ten Minutes a Day: The Simple, Lifesaving Method for Getting Things Done

[Dmca](#)